Information Technology Auditor

Salary range: $45,000-$49,500

Agency Information
The Department of Audits and Accounts exists to provide decision-makers with credible management information to promote improvements in accountability and stewardship in state and local government. We are one of the largest auditing shops in the Southeast. Our clients include public colleges, universities, technical colleges, boards of education and state agencies.

The Information Technology Assurance (ITA) group within the Financial Audit Division is responsible for assessing IT risk and the effectiveness of the information technology control environment for the State of Georgia. The assessment of IT risk and evaluation of IT controls help reduce the risk of ineffective IT processes adversely impacting the State of Georgia and increases the reliability of information. Our assessments and associated recommendations help add value by providing improvements around the managing of integrity, confidentiality, and availability of information as well as the effectiveness and efficiency of IT operations.

Job Summary
With limited supervision, the IT Auditor analyzes moderate to complex IT processes to support detailed audit documentation of information technology control environments. Key responsibilities of the position include:

- Interface with clients.
- Participate in the risk assessment process and development of IT general control scope and engagement procedures.
- Works with IT audit team to determine audit scope and procedures.
- Perform engagement procedures of assigned areas based on established policies and programs.
- Conduct thorough interviews with clients as required to complete assigned areas or to assist engagement team members.
- Review completed work in advance of submission to engagement management to ensure that all work is properly documented, and conclusions are supported.
- Ensure preparation and organization of working papers are prepared in accordance with Department policies and procedures.
- Perform detail level quality control review of working papers.
- Review results of procedures and preliminary conclusions and communicate issues and recommendations to audit management.
- Work with engagement team in assessing findings, finalizing conclusions, and producing draft report manuscripts.
- In addition, IT auditors may also work on Cybersecurity audits.

Job Requirements

A bachelor's degree from an accredited college or university with major course work in accounting, management information systems, or information studies with an emphasis in information technology.

Benefits

The department has an amazing work life balance culture that includes **hybrid work environment**, flextime, alternate work week and dress for your day policy. Additional benefits include:

- **Stipend for certifications**: Employees are encouraged to earn professional certifications that relate directly to their position with the agency. Employees can earn up to $4,200 per year for approved certifications. Certifications include CPA, CIA, CFE, CISA, CGFM, CGAP and CISSP.
- **Student Loans**: We are a Federal Public Service Loan Forgiveness Program qualified employer
- **Training:** All employees receive 80 hours of continuing education every two years as well as training required to maintain professional certifications. Employees are also eligible to attend professional conferences based on budget availability.
- **Vacation:** 15 days each year up to 5 years of service; 18 days each year from 5-10 years of service; 21 days each year for 10 + years of service
- **Sick Leave**: accrual at a rate of 10 hours per month (15 days each year)
- **Holidays**: the state of Georgia recognizes 12 paid holidays
- **Retirement**: 401(k) plan with a matching employer contribution and a Defined Benefit Pension Plan
- **Available Insurance**: Health; Dental; Vision; Legal; Disability; Life & dependent life insurance
- **Tax Deferred Spending Accounts**: Healthcare; Childcare

To learn more about State of Georgia benefits, please visit: My Benefits : Team Georgia

To be considered for this position, please forward your resume and unofficial transcript to DOAArecruiting@audits.ga.gov